

WHAT YOU CAN DO NOW...

1. Limit your search to materials that are currently available (“I just want to see what’s on the shelf”)
2. Reset your account password (PIN) from home
3. See what’s on the shelves near the item you’re looking at (the Shelf Browser) – all from the comfort of your easy chair.
4. See all available formats of a particular title with a single search (Group formats and editions), place a single request on all acceptable formats – and get the first one available!
5. Shift the focus of your search from your local library’s collection to material owned at all MVLC libraries with just a couple of mouse clicks
6. Select the library you wish to regularly search when you’re

logged in – directly from your user account

WHAT’S COMING SOON?

1. The ability to pay fines online
2. A new, improved Kids Catalog
3. A mobile catalog
4. The ability to search using only search limiters with no need to enter a search term (easily search “Spanish” and “fiction”, for example)
5. **And...A new, more user-friendly catalog interface**

<http://www.mvlc.org>

(Some material adapted from "Sitka Evergreen Training Manual", Copyright © 2011 BC Libraries Cooperative)

The New MVLC Catalog



EVERGREEN: THE FUTURE STARTS NOW

BASIC SEARCH

The Homepage for the MVLC catalog allows you to search for books and other items at your library or throughout MVLC.

The Homepage contains a single search box for you to enter search terms

You can search by:

- **Keyword**—finds the terms you enter anywhere in the entire record for an item, including title, author, subject, and other information.
- **Title**—finds the terms you enter in the title of an item
- **Author**—finds the terms you enter in the author of an item.
- **Subject**—finds the terms you enter in the subject of an item. Subjects are categories assigned to items according to a system such as the Library of Congress Subject Headings.
- **Series**—finds the terms you enter in the title of a multi-part series.

Formats

You can limit your search by format:

- **Books**
- **Large Print Books**
- **E-Books**

- **Audiobooks** (books read aloud on CDs or other media)
- **Video Recordings** (VHS tapes, DVDs, and other media)
- **Music** (music on CD or other media)
- **Electronic Resources** (databases or other resources available electronically in the library or online)

Libraries

If you are using the catalog in a library or accessing the library's catalog from its homepage, the search will return items for your local library. If your library has multiple branches, the result will display items available at your branch and all branches of your library system separately.

If you access the catalog from <http://catalog.mvlc.org> you may limit your search results to MVLC, a library system or a library branch by clicking "Choose a library to search" on the catalog homepage.

ADVANCED SEARCH

You can access the Advanced Search by clicking Advanced Search on the MVLC catalog homepage or search results screen

Sort Criteria

By default, the search results are in order of greatest to least relevance. In the sort

criteria box you may select to order the search results by relevance, title, author, or publication date.

Group Formats and Editions

This checkbox is at the bottom line of Sort Criteria. When it is checked, all formats and editions of the same title are grouped as one result. For example, the DVD and the first and second print editions of *Harry Potter and the Chamber of Secrets* will appear together.

Limit to Available

This checkbox is at the bottom line of Search Library. Select Limit to Available to limit by item's current circulation status. Titles without available items in the library will not be displayed.

Search Filters

You can limit your search by Item Form, Item Type, Literary Form, Language, Audience, Bib Level and Publication Year.

The Advanced button below the filter name creates a more detailed menu to choose from. For each filter type, you may select multiple criteria by holding down the **CTRL** key as you click on the options.

If you are searching a particular library or branch, you can also limit your search by items' shelving location, too.